

PowerSchool Group LLC 150 Parkshore Dr., Folsom, CA 95630 Quote #: Q-723747 - 1

Quote Expiration Date: 31-DEC-2022

#### Sales Quote - This Is Not An Invoice

Prepared By: Aric Walden Customer Contact: Joy Engel

Customer Name: Turner Unified School District 202 Title: Assistant Superintendent of

**Student Services** 

Enrollment: 3,851 Address: 800 S 55th St

Contract Term:30 MonthsCity:Kansas CityStart Date:1-JAN-2023State/Province:KansasEnd Date:30-JUN-2025Zip Code:66106

Phone #: 9132884123

Product Description	Quantity	Unit	Extended Price
Initial Term 1-JAN-2023 - 30-JUN-2024 License and Subscription Fees			
PowerSchool Performance Matters Assessment	3,851.00	Students	USD 20,199.29
PowerSchool Performance Matters One Time Discount	1.00	Each	USD -9,601.13
PowerSchool Item Bank	3,851.00	Students	USD 8,656.84
PowerSchool Performance Matters Pre-Built Assessments	3,851.00	Students	USD 0.00
PowerSchool Performance Matters SEL Survey	3,851.00	Students	USD 0.00
PowerSchool Performance Matters SEL Survey	-,	Students	USD 0.00

License and Subscription Totals: USD 19,255.00

Professional Services and Setup Fees			
PowerSchool PM Assessment Standard Deployment	1.00	Each	USD 5,062.50
PowerSchool PM Item Bank Consulting	1.00	Each	USD 1,181.25

Professional Services and Setup USD 6,243.75

Fee Totals:

**Training Services** 

PowerSchool PM Per Person Per Day Training Remote 10.00 Each USD 2,625.00

Training Services Total: USD 2,625.00

#### Quote Total

PowerSchool hereby agrees to allow the Customer to make the following non-standard payments for the current annual term:

Total Discount	USD 12,557.38
Initial Term	1-JAN-2023 - 30-JUN-2024
Amount To Be Invoiced	USD 28,123.75

Due Date	Payment Amount
----------	----------------

1-JAN-2023	USD 0.00
1-JUL-2023	USD 28,123.75

#### Annual Ongoing Fees as of 1-JUL-2024 - Fees subject to an annual uplift, which will be reflected on renewal quote

PowerSchool Performance Matters Assessment	3,851.00	Students	USD 13,478.50
PowerSchool Item Bank	3,851.00	Students	USD 5,776.50
PowerSchool Performance Matters Pre-Built Assessments	3,851.00	Students	USD 0.00
PowerSchool Performance Matters SEL Survey	3,851.00	Students	USD 0.00

Annual Ongoing Fees Total: USD 19,255.00

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. Customer understands the above Annual Ongoing Fees for the next subscription period do not include the annual uplift, which will be applied at the time of renewal. On-Going PowerSchool Subscription/Maintenance and Support fees are invoiced at the then current rates and enrollment per terms of the main agreement executed between PowerSchool and Customer ("Main Services Agreement"). Any applicable state sales tax has not been added to this quote. Subscription Start and End Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All invoices shall be sent to Customer upon or promptly after execution of this quote, unless otherwise set forth in the applicable statement of work or Main Services Agreement (e.g., services billed on time and material basis will be invoiced when such services are incurred). Payment shall be due to PowerSchool before or on the due date set forth on the applicable invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for confirming this order and its own internal purposes, and no other. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months. Treatment of purchase orders are governed as provided in the Main Services Agreement. By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at: <a href="https://www.powerschool.com/MSA">https://www.powerschool.com/MSA</a> Feb2022/

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC	Turner Unified School District 202
Signature:	Signature:

Printed Name: Eric Shander Printed Name:

Title: Chief Financial Officer Title:

Date: 8-DEC-2022 Date:

\*\*\*Sales Quote - This Is Not an Invoice\*\*\*



# Statement of Work

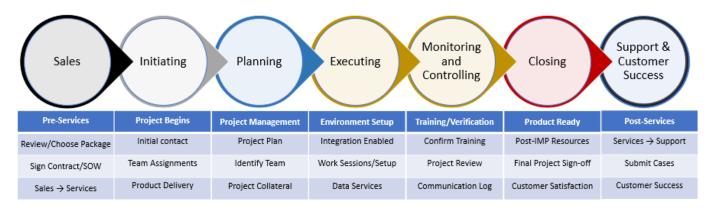
# **Purpose of Document**

The purpose of this Statement of Work ("SOW") between PowerSchool Group LLC ("PowerSchool") and Customer ("You", "Your") is to outline the process, approach, and completion criteria for each step of the process to implement PowerSchool. This document covers the roles and responsibilities of the PowerSchool Project Manager, Implementation Specialist(s), and Customer in each step of the PowerSchool implementation process, serving as an outline of services PowerSchool is expected to deliver. This SOW calls out specific functional areas of PowerSchool that are covered for implementation services and level of coverage.

Successful implementation of new software requires proven project management and methodology. The timeline will be mutually adapted within a project management tool between PowerSchool and the Customer. PowerSchool provides a comprehensive package of services designed to ensure Your PowerSchool deployment project meets Your unique needs and expectations. Additional training, consulting and customization services can be purchased to help augment additional needs You may have with Your PowerSchool deployment. The delivery of Professional Services contained in this document will be provided remotely. If travel is required, all travel related expenses will be invoiced as incurred.

We will partner with You and be Your liaison to PowerSchool during the implementation. You will have a project team to help you, as a Customer, connect to other PowerSchool services and support, while also providing project planning, communication, project execution, and product specialist consulting. For a successful PowerSchool implementation, it is important that You understand the responsibilities, carve out the time required and keep on pace with the timeline. This will involve gathering information, helping Your team come to agreement on configuration and data standardization, your own product training and monitoring other staff assigned training for completion, adjusting desk level procedures, and planning for go live among several other tasks. The overall steps included in a project are outlined below.

This Statement of Work is subject to the terms and conditions of the current master agreement between the parties and any associated policies, pursuant to which PowerSchool has licensed the PowerSchool application to the Customer.



Released January 2021

Document Owner: PowerSchool Group LLC, Product Deployment Solutions

# **General Assumptions**

- 1. Implementation services will be delivered remotely unless onsite services are purchased separately.
- 2. Client is to provide a data extract to PowerSchool in accordance with Tiered Service package selected (if needed).
- 3. Implementation timeline is stated within the Planning Phase, extending the timeline may require the customer to purchase additional services.
- 4. Implementation services are completed when delivered and the deliverable acceptance procedure is complete.
- Additional services are available and can be purchased for items out of the scope of implementation (see Project Change Control and Escalation Change Procedure section of this document).
- 6. Customer will adhere to the active PowerSchool Cancellation Policy. "Services Cancellation: Licensee shall pay a cancellation charge equal to fifty percent (50%) of the services fee and any non-refundable expenses incurred by PowerSchool if Licensee cancels any scheduled professional services less than fourteen (14) days before the occurrence of any service dates that PowerSchool has scheduled at Licensee's request."
- 7. Customer must identify a designated Customer project lead before the project kick-off meeting. The Customer project lead will be responsible for delivering all sections of the "Customer Responsibilities" included in the SOW in a complete manner within the project timeline.
- 8. The designated Customer project lead should be an employee of the organization implementing PowerSchool. Customers that hire third-party organizations to act on the behalf of the Customer for implementation may be required to sign a waiver form provided by PowerSchool, indicating that the third-party organization is authorized to act on the Customer's behalf when interacting with PowerSchool. The Customer will be responsible for maintaining proper communication channels with third party organizations hired by the Customer.
- 9. All sign offs must be done by an employee and designated signatory of the Customer. Third party entities engaged by the Customer are not acceptable signatories for any project sign offs.
- 10. The PowerSchool Project Manager and/or Application Specialist will guide Customer to available procedures, guidelines, standards, reference materials and system/application documentation.
- 11. Implementation Services is assuming the product will be deployed as-is, items outside of Scope of Work must go through the change control procedures (see Project Change Control and Escalation Procedure in this document).

Released January 2021

# **Deliverables Acceptance Procedure**

#### **Deliverables Acceptance**

This Statement of Work outlines PowerSchool deliverables for each phase of the implementation project in the PowerSchool Objections and Completion Criteria sections. Each deliverable will be reviewed and accepted in accordance with the following procedure:

- Deliverable will be submitted or delivered to the Customer project lead or designated Customer team member. It is the Customer project lead's responsibility to review and accept deliverable as complete.
- Within six (6) business days of completion of the project the Customer project lead will either
  accept the final deliverables or provide the PowerSchool implementation specialist a written list
  of objections. If no response from the Customer project lead is received within six (6) business
  days, then the deliverables will be deemed accepted, unless the Customer requests an
  extension.
- The PowerSchool implementation specialist will consider the Customer's objections within the context of PowerSchool's obligations as stated within this Statement of Work. Revisions agreed to by PowerSchool will be applied at which time the deliverables will be reviewed within six (6) business days and the Customer project lead either will accept the deliverables or provide the PowerSchool implementation specialist a written list of objections. If no response is received within six (6) business days, then the deliverables will be deemed accepted, unless the Customer requests an extension.
- Customer objections that are not agreed to by PowerSchool will be managed in accordance with
  the Project Change Control Procedure described below. If resolution is required to a conflict
  arising from Customer's objection to a deliverable, the Customer and PowerSchool will follow
  the Escalation Procedure described below.
- All deliverables required to be delivered hereunder are considered to be owned by PowerSchool with unlimited internal use by the Customer, unless otherwise noted.

Released January 2021

# **Project Change Control and Escalation Procedure**

### **Project Change Control**

The following process will be followed if additional services to this Statement of Work are required or desired.

- A Project Change Request (PCR) will be the vehicle for communicating change. The PCR must describe the change, rationale for the change and the effect the change will have on the project.
- The designated Customer project lead will review the proposed change and recommend it for
  further investigation or reject it. A PCR must be signed by the authorized Customer project lead
  to authorize quote for additional services. If the Customer accepts additional services and
  charges, a change to the original purchase order or new purchase order is required. Change to
  this Statement of Work through additional addendum will authorize additional scope and work.
- A written Change Authorization and/or PCR must be signed by authorized representatives from both parties to authorize implementation of the investigated changes. Until a change is agreed upon in writing, both parties will continue to act in accordance with the latest agreed version of the SOW.

#### **Customer Escalation Procedure**

The following procedure will be followed if resolution is required for a conflict arising during the project

- Level 1: Customer project lead will notify PowerSchool Project Manager via email with details of escalation.
- Level 2: If the PowerSchool Project Manager cannot provide resolution or path to resolution five (5) business days from receipt of level 1 escalation email, the Customer project lead will notify PowerSchool manager via email to pmoleadership@powerschool.com
- Level 3: If the concern remains unresolved after Level 2 intervention, resolution will be addressed in accordance with Project Change Control Procedure or termination of this SOW under the terms of the Contract.

During any resolution, PowerSchool agrees to provide services related to items not in dispute, to the extent practicable, pending resolution of the concern. The Customer agrees to pay invoices per the Contract, as rendered.

Released January 2021



# **Initiating**

### **PowerSchool Responsibilities**

- Send Welcome Email and Intake Survey
- Identify PowerSchool Project Team
  - Project Manager
  - Application Specialist(s)
  - Education Impact Consultant (EIC)
- Schedule Session One: Kickoff Meeting
- Provision and configure production environment

#### **Customer Responsibilities**

- Complete Intake Survey
- Identify Customer Project Team
  - Primary Contact: this individual is the primary point of contact between PowerSchool and customer for the duration of the project; they will distribute tasks to the customer project team and will partner with PowerSchool to ensure the implementation remains on track and milestones are completed on time.
  - Assessment & Curriculum Director: this individual is a district-level administrator who is knowledgeable about curriculum and content; they will partner with PowerSchool to ensure that assessment and curriculum requirements are being met, and will provide insight into how Performance Matters can better meet those needs.
  - Data Lead Specialist: this individual is a data administrator, or anyone with administrative access to your
     SIS; they should also be familiar with exporting data files.
- Schedule Session One: Kickoff Meeting
- Identify assessment data measures that will be imported during implementation
- Identify methods for exporting and providing assessment data measures

## **Completion Criteria**

This activity will be considered complete when:

- Intake Survey is completed
- Project Teams are identified
- Session One: Kickoff Meeting is scheduled

Released January 2021

Document Owner: PowerSchool Group LLC, Product Deployment Solutions



# **Planning**

#### **PowerSchool Responsibilities**

- Conduct Session One: Kickoff Meeting
- Provide best practice recommendations on roles, resources, and milestones
- Update the Project Plan to reflect anticipated implementation timeline and assigned resources
- Identify tentative dates for training
- Schedule regular project status update sessions

### **Customer Responsibilities**

- Attend Session One: Kickoff Meeting
- Partner with PowerSchool resources to establish implementation timeline and business needs
- Partner with PowerSchool resources to establish tentative training dates
- Review provided PowerSchool documents post-Kickoff Meeting
- Manage business process change

### **Completion Criteria**

This activity will be considered complete when:

- Session One: Kickoff Meeting is completed
- The Project Plan is revised and updated
- Authentication document is completed and delivered

Released January 2021



#### **Authentication Services**

As part of these services, PowerSchool will assist the customer to configure Single Sign On (SSO) for the PowerSchool product(s) undergoing implementation under the scope of this statement of work. Additionally, PowerSchool will assist with the enablement of the PowerSchool AppSwitcher for any other live PowerSchool product(s) (i.e. already implemented) where AppSwitcher is supported. This will be a one-time setup for which the PowerSchool implementation team will assist with the setup and configuration of the authentication services for live product(s), and the currently implemented product(s).

#### **PowerSchool Responsibilities**

- Update user accounts to ensure matching between systems
- Configure SSO
- Configure AppSwitcher with current and new PowerSchool products

### **Customer Responsibilities**

- Identify and enable the Identity Provider (IDP) for setting up of SSO
- Test the setup of Authentication services and AppSwitcher

## **Completion Criteria**

Customer signs the final checklist that Authentication Services are complete

Released January 2021

Document Owner: PowerSchool Group LLC, Product Deployment Solutions



# **Executing**

During the Executing phase of the implementation project, PowerSchool will partner with the customer to configure and set up the solution, dictated by the package and services purchased:

### Assessment Standard Package | 8-Week Implementation

- Assessment (OLA, SIA)
- Item & Content Banks (as applicable)
- Integrations (as applicable)
  - o PowerSchool SIS Gradebook Writeback
  - o eSchoolPLUS Teacher Access Center Writeback
  - Schoology
  - o Kickboard
- Staff & Student SSO (SAML)
- Training: 5 participants, 2 days

Throughout the implementation project, PowerSchool will schedule and conduct regularly recurring working sessions, roughly following the below guidelines.

Released January 2021

Document Owner: PowerSchool Group LLC, Product Deployment Solutions



**Please note:** this is a tentative outline of each project session, and is subject to change based on timeline requirements):

Session	Topics
Planning	
Session 1: Kickoff Meeting	
	Review Implementation Process, Deliverables, Expectations, Project Plan Capture answers to Discovery Questions
Executing	
Session 2: Core Data	
	Pull & Schedule Core Files (Student, Teacher, Course, Schedule, School) Pull & Schedule Grades, Attendance (daily and/or period), Discipline
Session 3: Core Data Review	
	Address outstanding questions related to core data imports  Verify completion of core data import and signoff on each type
Session 4: Settings and Permissions	
	Review and configure settings and permissions
Session 5: Student Login, Custom User Files	
	Review Student Login and Custom User files
	Review scanner setup (if applicable)
Session 6: Custom Filter, Student Portal	
	Review and test staff & student SSO
	Discuss process for updating non-staff users
	Review Custom Filter File
	Review Student Portal
	Review and schedule training
Session 7: Project Review	
	Ensure any outstanding items are addressed
Manitorina	Introduce project closure process and next steps
Monitoring Session 9: Admin Wellsthrough	Povious solution and to and
Session 8: Admin Walkthrough	Review solution end-to-end
	Discuss next steps and roll-out plan  Review and complete Confirmation of Deliverables document
Session 9: Transition to Support	neview and complete committation of Deliverables document
cossess of transition to support	Review methods for contacting Support
	Introduce next steps and complete implementation project
	ma oddee next steps and complete implementation project

Released January 2021

Document Owner: PowerSchool Group LLC, Product Deployment Solutions



### **PowerSchool Responsibilities**

#### **Project Management**

- Schedule and conduct regularly recurring remote working sessions
- Maintain project plan with updated assignments and due dates
- Provide status updates and meeting notes to all project team members
- Ensure timely completion of milestones and maintain adherence to project timeline
- Partner with customer to coordinate training and product rollout

#### **System Configuration & Data Imports**

- Provision production site and configure features and permissions
- Collaborate with customer to pull and schedule core data and grades, attendance, and discipline
- Collaborate with customer to ensure solution is configured appropriately

#### Consulting

- Offer consultative services adhering to best practices
- Partner with customer to coordinate training and product rollout

#### **Customer Responsibilities**

- Participate in regularly recurring remote working sessions
- Track completion of assigned tasks and determined due dates in project plan
- Ensure timely completion of deliverables and milestones while maintaining adherence to project timeline
- Collaborate with PowerSchool to pull and schedule core data and grades, attendance, and discipline
- Collaborate with PowerSchool to ensure solution is configured appropriately
- Manage customer process change throughout the project
- Review and verify solution configuration throughout the duration of the project
- Provide signoff on specified milestones to confirm completion throughout project
- Collaborate with PowerSchool for consultation and best practices

## **Completion Criteria**

This activity will be considered complete when:

- Core data has been pulled, scheduled, and verified
- Assessment features have been configured appropriately
- Consultation services have been provided to ensure best practices and effective adoption
- Customer has provided signoff on project milestones

Released January 2021

Document Owner: PowerSchool Group LLC, Product Deployment Solutions



# Monitoring

#### **PowerSchool Responsibilities**

- Provide guidance for standard user acceptance testing procedures
- Collaborate with customer to schedule purchased training session(s)
- Collaborate with customer for consultation and best practices

#### **Customer Responsibilities**

- Complete standard user acceptance testing procedures
- Collaborate with PowerSchool to schedule purchased training session(s)
- Collaborate with PowerSchool for consultation and best practices
- Manage business process change throughout the project

### **Completion Criteria**

This activity will be considered complete when:

- Customer has completed standard user acceptance testing
- Customer has scheduled and coordinated training sessions(s)

# Closing

## **PowerSchool Responsibilities**

- Review and verify completed project deliverables to finalize completion of project scope
- Introduce customer to Support contact methods
- Provide Confirmation of Deliverables document to customer for approval
- Provide Customer Satisfaction Survey

## **Customer Responsibilities**

- Review and verify completed project deliverables to finalize completion of project scope
- Review Support contact methods and understand that Support will the primary contact at project completion
- Review Confirmation of Deliverables document and provide approval
- Complete Customer Satisfaction Survey

## **Completion Criteria**

This activity will be considered complete when:

Customer provides approval of Confirmation of Deliverables document

Released January 2021

Document Owner: PowerSchool Group LLC, Product Deployment Solutions